



TWU Local 100 - NYC Transit
**TRAINING &
UPGRADING FUND**



Summer 2016 Class Brochure

195 Montague Street, 4th Floor Brooklyn, NY 11201
Phone: 718-780-8700 • Fax: 718-222-1580
Email: training@twulocal100tuf.org
Website: www.twulocal100tuf.org
Charles Jenkins, Acting Director

Eligibility/Registration

Mission Statement

The TWU local 100 - NYCTA Training & Upgrading Fund (TUF) will offer continuous education and training to the dedicated public transit workers who operate and maintain the largest system in the nation. It aims to enhance individual employability, growth, and opportunity. As the system modernizes, the Fund will help ensure that workers keep pace with emerging technology. The Fund will give opportunities for workers to remain highly skilled, thus providing the best possible service and maximizing the value of the public investment in transportation.

Eligibility

Eligibility for TUF benefits depends upon the particular collective bargaining agreement covering your employment.

You are eligible to participate in TUF as soon as you become a Member of TWU Local 100 and an employee of a participating employer. Limited classes are available for Retirees.

Members MUST be in good standing.

You are ineligible:

- When you resign or are terminated from your position.
- You are no longer an active member of TWU Local 100.
- Your employer terminates its participation in the Plan.
- When you are automatically withdrawn from two (2) or more classes within six (6) months.

Emergency Closing

To find out if classes are canceled in the event of a weather emergency or other unsafe conditions, call 718-780-8700 or check our website at www.twulocal100tuf.org for the latest information.

Registration

Every eligible member will have an equal opportunity to register for courses. Enrollment is done on a first come, first served basis for courses listed in the brochure. You can access our registration form at www.twulocal100tuf.org.

Non-discrimination Policy

TUF admits eligible students of any race, color, nationality, or ethnic origin to all rights, privileges, and activities generally accorded or made available to members of the Fund. It does not discriminate on the basis of race, color, sexual orientation, nationality, or ethnic origin in administration of its educational policies, and other Fund administered programs.

Attendance Policy

Regular attendance is mandatory. Depending on the length of your class, no more than three (3) absences are allowed for a certificate of completion. If you are more than (1) hour late to any of your classes, you will be marked absent for the day and it will count towards your total allowed absences for the course.

Please make sure TUF has your most current contact information on file.



Phone/Fax Registration

Please call 718-780-8700
Fax us at 718-222-1580



Email Registration

training@twulocal100tuf.org



Walk-in Registration

Hours: 9:00am to 5:00pm
195 Montague Street, 4th Floor, Brooklyn, NY 11201

****Please note that classes may be canceled if enrollment is less than anticipated. All schedules are subject to change. Advance notice will be given.**

Computer Integration

Today's technology has an explosive growth in mobile and tablet devices. Mobile and Tablet devices play an essential role in both our personal and professional life. Most people rely on technology to help them operate more efficiently and effectively. TUF has a new course that can help members to utilize their smart phone or tablet like a personal computer on the Android/iOS (Apple) operating system. You will learn how to navigate keys, syncing email and social networks, print and email documents, and set up Wi-Fi.

Wednesday, 6/22/2016, 9:30am-3:30pm (Android)

***Bronx, Monday, 6/27/2016, 9:30am-3:30pm**

Saturday, 7/9/2016, 9:30am-3:30pm (Apple)

***Bronx, Monday, 7/18/2016, 9:30am-3:30pm**

Wednesday, 8/10/2016, 9:30am-3:30pm (Android)

***Bronx, Wednesday, 8/17/2016, 9:30am-3:30pm**

***Bronx Location: 2501 Grand Concourse, Bronx, NY 10468**



Introduction to Computers with Windows 10

This course focuses on the basics of the Introduction to Computers course, as well as introduce you to the new operating system of Windows 8. Microsoft has re-imaged and reinvented their new operating system. Come learn how to navigate and learn the new capabilities of the new Windows 8 user interface. Through hands-on practice, learn how to customize, navigate, explore, and utilize a Windows 8 operating system.

Tuesday, 6/21/2016 to 8/23/2016, 9:30am-12:30pm

Wednesday, 6/22/2016 to 8/24/2016, 5:30pm-8:30pm



First Aid/CPR/AED

Our hands-on First Aid/CPR/AED course will prepare you for care for a variety of emergencies such as burns, cuts, and scrapes, sudden illness, head, neck, and back injuries. Also learn how to perform CPR and care for breathing and cardiac emergencies in adults and children. In addition, you will learn how to use an automatic external defibrillator.

Wednesday, 6/22/2016, 10:00am-4:00pm

Saturday, 7/16/2016, 10:00am-4:00pm

Saturday, 8/13/2016, 10:00am-4:00pm

Civil Service Test Prep

Tower Operator

Wednesday, 6/29/2016 to 8/3/2016, 9:30am-12:30pm

Wednesday, 6/29/2016 to 8/3/2016, 5:30pm-8:30pm

Thursday, 6/30/2016 to 8/4/2016, 9:30am-12:30pm

Thursday, 6/30/2016 to 8/4/2016, 5:30pm-8:30pm



Power Distribution Maintainer

Wednesday and Thursday, 6/29/2016 to 8/4/2016, 5:30pm-8:30pm

Car Inspector

Tuesday, 7/12/2016 to 8/16/2016, 9:30am-12:30pm

Tuesday, 7/12/2016 to 8/16/2016, 5:30pm-8:30pm

Thursday, 7/14/2016 to 8/18/2016, 9:30am-12:30pm

Thursday, 7/14/2016 to 8/18/2016, 5:30pm-8:30pm

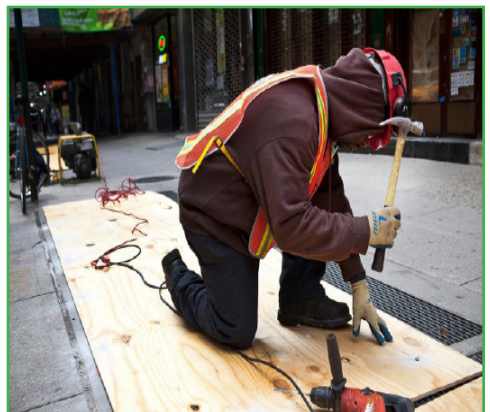
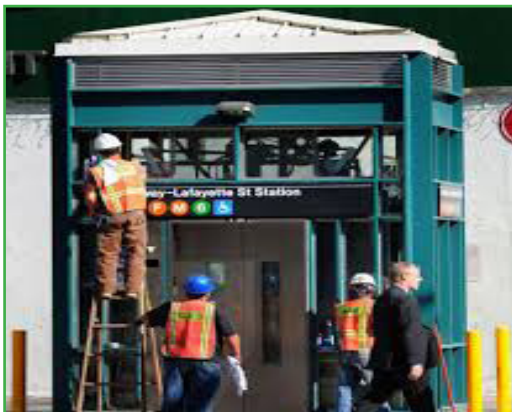


Basic Electricity

Students will learn Basic Electricity Principles, how to understand Electrical Circuits, how to understand electrical drawings and symbols, generators and transformers, electric motors, electrical protection, and industrial electrical wiring. In addition, they will learn about high voltage electrical safety.

Wednesday, 6/15/2016 to 8/24/2016, 9:30am-12:30pm

Tuesday, 6/14/2016 to 8/16/2016, 5:30pm-8:30pm





**Get Your
Insurance
Reduction
Today!**

New York Defensive Driving

6-Hours Point and Insurance Reduction Course

\$20.00 Fee for MTA Bus, Private Lines, Retirees and Spouses

**Refresh your driving knowledge
Receive 10% car insurance deduction
Get (4) points reduced on your driving record.**

Monday/Tuesday, 6/6/2016 & 6/7/2016, 5:00pm-8:00pm
 Thursday/Friday, 6/9/2016 & 6/10/2016, 9:00am-12:00pm
 Saturday, 6/11/2016, 10:00am-4:00pm
 Wednesday, 6/15/2016, 10:00am-4:00pm
 *Yonkers, Saturday, 6/18/2016, 10:00am-4:00pm
 Thursday/Friday, 7/7/2016 & 7/8/2016, 9:00am-12:00pm
 Saturday, 7/9/2016, 10:00am-4:00pm
 Monday/Tuesday, 7/11/2016 & 7/12/2016, 5:00pm-8:00pm
 Wednesday, 7/13/2016, 10:00am-4:00pm
 Monday/Tuesday, 8/1/2016 & 8/2/2016, 5:00pm-8:00pm
 Thursday/Friday, 8/4/2016 & 8/5/2016, 9:00am-12:00pm
 Saturday, 8/6/2016, 10:00am-4:00pm
 Wednesday, 8/10/2016, 10:00am-4:00pm

Basic Math

Basic Math will prepare members for the Transit Certificate Program (TCP) and college level courses. Topics include: basic math, scientific measurements, and algebra.

Tuesday, 6/14/2016 to 8/30/2016, 5:30pm-8:30pm

Financial Workshops

Financial Workshops are for members who want to understand how money works, how to plan for their financial future, and secure their life goals and dreams. Learn how to manage your finances and credit score.

Credit, Credit Reports and Debt

Wednesday, 6/22/2016, 5:00pm-7:00pm
 Wednesday, 6/29/2016, 10:00am-12:00pm

Psychology of Money/Behavioral Finance

Tuesday, 7/12/2016, 10:00am-12:00pm
 Thursday, 7/21/2016, 5:00pm-7:00pm

Taxes and Tax Credit

Thursday, 7/14/2016, 10:00am-12:00pm
 Tuesday, 7/19/2016, 5:00pm-7:00pm

Buying a Home and Foreclosure Prevention

Thursday, 8/25/2016, 5:00pm-7:00pm
 Tuesday, 8/30/2016, 10:00am-12:00pm

Investments, Insurance, and Retirement Planning

Thursday, 8/18/2016, 10:00am-12:00pm
 Tuesday, 8/23/2016, 5:00pm-7:00pm



Your Tuition Solution

Make Moves No Excuses!



You can go to the school of your choice. With our new Tuition Reimbursement Program, consider exploring your options to further your education and training.

Our Next Tuition Reimbursement Open House:

Tuesday, August 2nd and Thursday, August 4th

10:00am - 2:00pm

Wednesday, August 3rd

2:00pm - 6:00pm

Saturday, August 6th

10:00am - 2:00pm

Call to Register: 718-780-8700

Educational Institutions will be in attendance so check our website for up to date schedules!

**Check our website for
upcoming courses and
new benefits.**

www.twulocal100tuf.org

